



**FEATHERLALE WILDLIFE PARK  
EXCURSION RISK ASSESSMENT**

<i>Activity</i>	<i>Hazard Identification Type/Cause</i>	<i>How Likely</i>	<i>How Severe</i>	<i>What Priority</i>	<i>Elimination or Control Measures</i>	<i>Who</i>	<i>When</i>
Walking to and from transport	* Stuck by vehicle on road or at park car park	1	1	1	* Ensure enough adults attending to supervise the excursion * Remain on pedestrian crossings at all times * Make sure you make your way to the safe assembly area behind the lattice (as highlighted on your map). Featherdale staff will be onhand to assist if requested. * A copy of the faxed rules and directions to be given and read to all supervisors attending the excursion	Teachers Teachers Teachers Excursion Coordinator	Prior to excursion. On excursion. Upon arrival. Prior to excursion.
Coach transport to excursion venue	* Boarding coach * Vehicle accidents	1 4	4 1	1 1	* Ensure vehicle operators hold appropriate licence(s) and insurance * Check availability of seatbelts * Vehicle to be appropriate for the needs of the group e.g wheelchair access if required, number of seats etc * Enforce rules and monitor behaviour * Ensure seatbelts are worn	Excursion coordinator " " Teachers Teachers	Prior to booking. Prior to booking. Prior to booking. On excursion. On excursion.
Observing the animals	* Bites from the animals	3	4	4	* Instruct students not to touch any animals in enclosures except in walk in enclosure * Carry a first aid kit * Advise all teachers and supervisors of location of Featherdale's first aid bay * Ensure small group attend animal walk in areas (maximum of 20 students at a time) * Obey warning signs in park at all times * Supervision of behaviour and noise levels in lesson with education officer	Teachers Teachers Excursion Coordinator Teachers Teachers Teachers	Prior to and on Excursion. On excursion. Prior to and on Excursion. On Excursion. On excursion. On excursion.

Weather conditions	<ul style="list-style-type: none"> <li>* Over exposure to sun</li> <li>* Dehydration</li> </ul>	3 4	3 3	1 1	<ul style="list-style-type: none"> <li>* Send letters to parents advising children must wear hats, shirts with sleeves, sunscreen and clothing that is suitable for changing weather conditions.</li> <li>* Check weather forecast for the day of excursion</li> <li>* Ensure all participants carry water bottles</li> <li>* Ensure supervisor or teacher carry extra sunscreen</li> <li>* Carry first aid kit</li> </ul>	Excursion coordinator  Teachers  Teachers  Excursion coordinator	Prior to excursion  Prior to excursion. On excursion. On excursion.
Walking throughout the park on excursion	<ul style="list-style-type: none"> <li>* Uneven footpaths</li> <li>* Tripping and falling</li> <li>* Exposure to potential allergens</li> </ul>	4 3 2	4 4 4	3 3 2	<ul style="list-style-type: none"> <li>* Enforce rule of no running throughout the park at any time.</li> <li>* Supply all teachers and supervisors with a copy of Featherdale's maps and rules.</li> <li>* Advise students not to drag feet on the gravel footpaths</li> <li>* All species exhibited at Featherdale are fed a varied diet which may include nuts or nut products. Any children with the potential for an allergic reaction should be closely monitored &amp; kept away from potential exposure.</li> </ul>	Teachers  Excursion coordinator  Teachers	Prior to and on excursion.  Prior to excursion. Prior to and on excursion.

**Risk Assessment Matrix (How Likely)**

- 1 = Very Likely, could happen any time
- 2 = Likely to happen, could happen at some time
- 3 = Unlikely, could happen, but very rarely
- 4 = Very unlikely, could happen, but probably never would

**Risk Assessment Matrix (How Severe)**

- 1 = Kill or cause permanent disability or ill health
- 2 = Long term illness or serious injury
- 3 = Medical attention and several days off sick
- 4 = First aid needed

**Risk Assessment Matrix (What Priority)**

- 1 - 3 Top priority, do something immediately
- 4 - 6 Low priority, do something where possible





**FEATHERLALE WILDLIFE PARK**  
**WANDERER RISK ASSESSMENT**

<b>Activity</b>	<b>Hazard Identification Type/Cause</b>	<b>How Likely</b>	<b>How Severe</b>	<b>What Priority</b>	<b>Elimination or Control Measures</b>	<b>Who</b>	<b>When</b>
Wildlife Wanderer Van, arrival at location.	* Collision with adult, child or other vehicle.	3	1	4	*Request parking directions prior to excursion. *15km/h speed limit of vehicle to be maintained whilst at location.	Education Officer/ Venue	Prior to excursion At all times
Handling the animals	* Bites from the animals	3	4	4	* Instruct students to listen to the education officer, and pat the animals as instructed. * Supervision of behaviour and noise levels in lesson with education officer * Ensure venue/ supervisor or teacher has access to, or carries first aid.	Teachers/ Education Officer Teachers/ Education Officer	Prior to and on Excursion On location
Weather conditions	* Over exposure to sun * Dehydration	3 4	3 3	1 1	* Send letters to parents advising children must wear hats, shirts with sleeves, sunscreen and clothing that is suitable for changing weather conditions (if held outdoors). * Check weather forecast for the day of excursion (if held outdoors). * Ensure all participants carry water bottles * Ensure venue / supervisor or teacher has access to or carries first aid.	Excursion coordinator  Teachers  Teachers Excursion coordinator	Prior to excursion  Prior to excursion During excursion During excursion
Loading/unloading animals & set up of animals prior to lesson	* Children or adults gaining access to animals in transport boxes whilst unattended.	3	4	2	* Ensure animals are in locked area if left unattended (for a short time only). * If not lockable do not leave animals un-attended except to pack up and in that case leave and ensure animals are supervised by a teacher.	Education Officer	During excursion

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***Risk Assessment Matrix (How Severe)***

- 1 = Kill or cause permanent disability or ill health
- 2 = Long term illness or serious injury
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- 4 = First aid needed

***Risk Assessment Matrix (What Priority)***

- 1 - 3 Top priority, do something immediately
- 4 - 6 Low priority, do something where possible